

## SEMINOLE NATION JOHNSON O'MALLEY PROGRAM

The Johnson O'Malley program returned to the Seminole Nation in January 2013. The school districts with their 2013 student count in the Seminole Nation jurisdiction are the following:

Bowlegs Public Schools w/118 students

Butner Public Schools w/88 students

Justice Public Schools w/178 students

Konawa Public Schools w/223 students

New Lima Public Schools w/102 students

Sasakwa Public Schools w/116 students

Seminole Public Schools w/565 students

Strother Public Schools w/87 students

Varnum Public Schools w/132 students

Wewoka Public Schools w/ 231 students

The contact information for the Seminole Nation Johnson O'Malley coordinator Lydia Overall

Office # 405.257.7261 Mobile # 405.821.0932

Office Location is the Seminole Nation Tribal Complex in Wewoka

e-mail address: [overall.l@sno-nsn.gov](mailto:overall.l@sno-nsn.gov)

Bowlegs School contact: Gloria Stanberry 405.398.4321

Butner School contact: Tawanna McElroy 405.944.5526

Justice School contact: Chris Bryan 405.257.2962

Konawa School contact Leander Yellowfish 405.925.3221

New Lima School contact: Gil Turpin 405.257.5771

Sasakwa Public School contact: Terry Byerly 405.941.3591

Seminole Public School contact: Lydia Overall 405.257.7261

Strother Public School contact: Jason Little 405.382.0982

Varnum Public School contact: Lydia Overall 405.257.7261

Wewoka Public School contact: Dayna Harjo 405.257.3140

#### JOM Program Objectives:

1. Provide Meaningful services to the 10 school districts in the Seminole County area: Bowlegs, Butner, Justice, Konawa, New Lima, Sasakwa, Seminole, Strother, Varnum, and Wewoka. The geographical service area will be applicable to the designated Seminole Nation of Oklahoma area of jurisdiction.
2. Provide assistance to the Indian Education committee, Parents, and Local Education Agencies.
3. Customize each program to fit the needs of each school district
4. Provide cultural activities.
5. Provide services that include monitoring the respectful school so the school is in compliance with guidelines and policies.
6. Provide technical assistance to the schools.
7. Address student academic achievement at the end of school year.
8. Provide assistance to students at a rate of \$65.49 per student.

Number of participants: approximately 1900

#### Contracts:

Contractual services will be used as needed to meet objectives.

#### Program Standards:

Program standards will be maintained in compliance to respective CFR guidelines and the authority vested by the Tribe by the established regulatory policies and procedures.

#### Program Goals:

- 1) Provide quality services as the Contractor of Johnson O'Malley (JOM) and student related services to schools located in the area of jurisdiction: 2) manage all activities and their respective funding allotments such that each school receives their services with courtesy, promptness, and accuracy; 3) provide yearly trainings to all Indian education committees and coordinators to ensure that all schools comply with Johnson O'Malley (JOM) guidelines; 4) provide services that each student will be cognizant of their respective tribal entity and its related cultural attributes; 5) support and encourage parents to attend and take part in their respective school activities such as Johnson O'Malley meetings; 6) coordinate with other tribal education entities.

#### Statement of Work

The purpose of this contract is to ensure professional, effective, and efficient Johnson O'Malley Program services in accordance with the applicable laws, regulations, policies and procedures of the contractor. The Contractor also agrees that any services provided to Indians under the contract shall be provided in a fair and uniform manner.

## Statement

The Seminole Nation of Oklahoma does meet the minimum procurement, property, and financial management as set forth by in 25 CFR Chapter V, Part 900, Subpart F.

### SEMINOLE NATION OF OKLAHOMA

TR 2012-110

A TRIBAL RESOLUTION OF THE SEMINOLE NATION OF OKLAHOMA AUTHORIZING THE JOHNSON O'MALLEY, HIGHER EDUCATION, AND ADULT EDUCATION PROGRAM CONTRACT(S) WITH THE BUREAU OF INDIAN EDUCATION (BIE) UNDER THE AUTHORITY OF PUBLIC LAW 93-638.

BE IT RESOLVED BY THE SEMINOLE NATION COUNCIL ASSEMBLED:

WHEREAS, THE SEMINOLE NATION OF OKLAOMA IS FEDERALLY RECOGNIZED BY THE SECRETARY OF THE INTERIOR AS A NATIVE AMERICAN TRIBE FOR THE PURPOSE OF GOVERNMENT TO GOVERNMENT RELATIONS, AS EVIDENCED BY PUBLICATION: FEDERAL REGISTER / VOL.76, NO. 100/WEDNESDAY, MAY 25, 2011/FR DOC. 2011-12536, AND

WHEREAS, ARTICLE V OF THE SEMINOLE NATION CONSTITUTION EMPOWERS THE GENERAL COUNCIL TO PROMOTE PUBLIC HEALTH, EDUCATION AND SUCH OTHER SERVICES THAT MAY CONTRIBUTE TO THE SOCIAL AND ECONOMIC ADVANCEMENT OF THE MEMBER OF THE SEMINOLE NATION OF OKLAHOMA; AND

WHEREAS, ARTICLE V OF THE SEMINOLE NATION CONSTITUTIONS FURTHER EMPOWERS THE GENERAL COUNCIL TO NEGOTIATE WITH FEDERAL, STATE AND LOCAL GOVERNMENTS AND OTHERS ON BEHALF OF THE NATION, AND TO ENTER INTO ANY CONTRACT ON BEHALF OF THE NATION IN CONJUNCTION WITH ANY ACTIVITY THAT WILL FURTHER THE WELL-BEING OF THE MEMBERS OF THE NATION; AND

WHEREAS, THE SEMINOLE NATION DESIRE TO RECEIVE FUNDING FROM THE BUREAU OF INDIAN EDUCATION (BIE) IN ORDER TO STRENGTHEN TRIBAL SELF-GOVERNANCE IN ACCORDANCE WITH THE INDIAN SELF-DETERMINATION AND EDUCATION ASSISTANCE ACT, PUBLIC LAW 93-638, AS AMENDED, 25 USC 450 ET SEQ., AND THE EDUCATION AMENDMENTS ACT OF 1978 (PL 95-561); FURTHER TECHNICAL AMENDMENTS (PL 98-511,99-99,AND 100-297); AND THE NO CHILD Left behind Act of 2001 (PL 107-110); AND

WHEREAS, PL 93-638 PROVIDES AUTHORIZATION FOR INDIAN PARTICIPATION IN THE GOVERNMENT AND EDUCATION OF INDIAN PEOPLE; PROVIDES AUTHORIZATION FOR FULL PARTICIPATION OF INDIAN TRIBES IN PROGRAMS AND SERVICES CONDUCTED BY THE FEDERAL GOVERNMENT FOR INDIANS AND ENCOURAGES THE DEVELOPMENT OF HUMAN RESOURCES OF THE INDIAN PEOPLE; PROVIDES PROGRAM ASSISTANCE TO UPGRADE INDIAN EDUCATION AND SUPPORTS THE RIGHTS OF INDIANS TO CONTROL THEIR OWN ACTIVITIES; AND

WHEREAS, THE SEMINOLE NATION HAS ESTABLISHED THE ADMINISTRATIVE SUPPORT SYSTEMS REQUIRED TO EFFECTIVELY PLAN, CONTROL, AND DIRECT PL 93-638 PROGRAMS; WHICH HAS THE

OPERATIONAL CAPACITY AND FISCAL MANAGEMENT RESPONSIBILITY TO PROFICIENTLY MONITOR AND MAINTAIN ANY AND ALL PROGRAMS CONTRACTED THROUGH BIE, AND

WHEREAS, IT IS NECESSARY TO THE ESSENTIAL FUNCTION OF THE SEMINOLE NATION'S GOVERNMENT THAT AUTHORIZAATION BE GIVEN TO SEEK PL 93-638 CONTRACTS WITH BIE TO PROVIDE QUALITY EDUCATION OPPORTUNITIES FROM EARLY CHILDHOOD THROUGH LIFE IN ACCORDANCE WITH THE SEMINOLE NATION'S NEEDS FOR CULTURAL AND ECONOMIC WELL-BEING, IN KEEPING WITH ITS DISTINCT CULTURAL, SPIRITUAL, AND MENTAL ASPECTS OF THE SEMINOLE PEOPLE; AND

WHEREAS, THE SEMINOLE NATION DESIRES TO CONTRACT WITH BIE FOR THE JOHNSON O'MALLEY, ADULT EDUCATION, AND HIGHER EDUCATION PROGRAMS; 1) TO ENSURE THAT INDIAN CHILDREN RECEIVE THE EDUCATIONAL OPPORTUNITIES THAT WOULD NOT OTHERWISE BE PROVIDED; 2) IMPROVE THE EDUCATIONAL OPPORTUNITIES FOR INDIAN ADULTS WHO LACK THE LEVEL OF LITERACY SKILLS NECESSARY FOR EFFECTIVE CITIZENSHIP AND PRODUCTIVE EMPLOYMENT AND TO ENCOURAGE THE ESTABLISHMENT OF ADULT EDUCATION PROGRAMS; AND 3) TO PROVIDE EDUCATIONAL OPPORTUNITIES FOR INDIAN STUDENTS THROUGH HIGHER EDUCATION SCHOLARSHIPS AND FUNDING SUPPORT FOR TRIBAL COLLEGES AND UNIVERSITIES.

NOW THEREFORE BE IT RESOLVED BY THE SEMINOLE NATION GENERAL COUNCIL THE SEMINOLE NATION DOES HEREBY AUTHORIZE THE CONTRACTING OF JOHNSON O'MALLEY, HIGHER EDUCATION, AND ADULT EDUCATION PROGRAM THROUGH PL 93-638 CONTRACT(S) WITH THE BUREAU OF INDIAN EDUCATION IN ACCORDANCE WITH THE STANDARD TERMS FOR TRIBAL CONTRACTS: AND THAT THE PRINCIPAL CHIEF SHALL HAVE AUTHORITY FOR EXECUTING THE CONTRACT AND ALL NECESSARY RELATED DOCUMENTS.

#### CERTIFICATION

PASSED AND APPROVED BY THE GENERAL COUNCIL OF THE SEMINOLE NATION OF OKLAHOMA THIS 1<sup>ST</sup> DAY OF SEPTEMBER 2012, AT MEKUSUKEY MISSION, SOUTH OF SEMINOLE, OKLAHOMA BY A VOTE OF 25 YES, 2 NO, AND 0 ABSTAINING, A QUORUM OF FITEEN COUNCIL MEMBERS BEING PRESENT.

SIGNED BY THE PRINCIPAL CHIEF OF THE SEMINOLE NATION OF OKLAHOMA, LEONARD M. HARJO.

ATTEST:

ALVINA WALLACE, GENERAL COUNCIL SECRETARY OF THE SEMINOLE NATION OF OKLAHOMA

## BEING A JOM PARENT COMMITTEE MEMBER MEANS:

1. To do what is best for the program and not necessarily what you want for your own child.
2. To vote on every issue that is brought before the committee, unless it would be a conflict of interest.
3. That you were elected by the JOM parents to represent them and their children.
4. That you support the efforts of the JOM staff and that you will be their advocate within the school district.
5. To listen to the concerns of students, parents, and staff and try to the best of your ability to help.
6. That you account for every federal dollar spent within the JOM program in your school.
7. That you will make every effort to work with the school district or tribal education office to implement the program design that was suggested by the communities needs assessment.
8. That you care and want to make a difference in the lives of the students.

\*Sometimes being a Parent Committee Member means to look at every possible solution to a problem and be willing to accept the best solution even if it may not have the solution you thought of. Always keep an open mind, stand united as a committee and the support the staff with positive interaction.

What are you expected to do as an IEC member?

1. To attend JOM/IEC meetings and trainings
2. To approve and sign the JOM application and attachments
3. To approve and sign the JOM Budget and Revisions
4. To approve and sign the JOM annual report
5. To conduct parent committee elections
6. To attend and sign off on the JOM evaluation monitoring
7. To screen and recommend prospective staff
8. To recommend criteria for employment
9. To develop the IEC bylaws
10. To perform an annual Needs Assessment of the program (our survey)

## IEC Officer Duties

### Chairperson:

The chairperson shall perform all duties incidental to the office of chairperson and such other duties as may be prescribed by the Indian Education Committee from time to time. Specific duties are to preside over all general committee meetings and sign all letters, reports, and other committee papers as required. The chairperson may only vote on a motion to break a tie or as deemed by the IEC according to their by-laws. The chairperson carries out the actions of the IEC in accordance to the JOM application.

### Vice-Chairperson:

The Vice-Chairperson will assume the role of the chairperson in his/her absence. Other duties of the vice-chairperson are: ensure that membership on the Indian Education Committee is consistent with

federal guidelines and arrange for speakers and special programs. He/she shall perform such other duties as may be prescribed by committee from time to time.

**Secretary:**

The secretary shall keep the minutes of the meetings, regular, special, and emergency, and shall provide minutes to the Committee, school administrator, and to such other persons the Committee may indicate. He/she shall see that all notices are given in accordance with the provisions of these by-laws, be custodian of the committee's records, keep a list of the address and telephone numbers of each committee member. The secretary shall perform other duties as prescribed by the Indian Education Committee from time to time.

**Members:**

The members of the IEC shall attend the IEC meetings have full voting rights and assist the IEC officers and JOM staff in the program design, implementing and evaluating the JOM program.

Being an IEC Board Members does not give any one member any authority. You are an IEC board member during the board meeting. You may not represent yourself as an IEC board member on any occasion unless you have been given authority, by motion of the IEC to represent yourself as such.

IEC members are to vote on any issue (motion) that is brought before the Board. The only reason that an IEC member would abstain from voting would be in a conflict of interest issue.

**Example of an IEC meeting agenda:**

1. Call to Order
2. Invocation
3. Roll Call – establishment of a quorum
4. Approval of the agenda
5. Approval of the minutes
6. Public Comment
7. Reports:
  - A. Indian Education Director/Coordinator or staff report of program goals and objectives
  - B. Program financial report/expenditure claims
8. IEC Business Items that may be considered
  - A. Bylaw needs assessment
  - B. Revision of application
  - C. Monitor annual report
  - D. Election or other
9. Business old and new
10. Announce date of next meeting
11. Adjournment

## WHAT ITEMS THE JOM FUND MAY BE USED FOR

There are a number of different types of programs which school districts and tribal contractors can operate. These programs should be developed according to the needs of the eligible Indian students as determined through a needs assessment conducted by the parent committee and/or contractor. The amount of Johnson O'Malley funds available to the contractor will also determine which programs can be reasonably and successfully implemented and operated.

Another factor to be taken into consideration when planning activities is to ensure that Johnson O'Malley funds are used to support existing programs (supplemental) and not replacing programs that are being provided by another funding resource (supplanting).

- A. Supplemental Programs- Programs that support and are in addition to existing programs in the public schools. Johnson O'Malley funds cannot be used to replace existing programs but may be used to support or enhance the regular school programs.
- B. Supplanting programs- supplanting means establishing or building programs using Johnson O'Malley funds which the school should already be providing from their regular budget. Johnson O'Malley funds cannot be used to replace funds which should be provided for existing programs. Supplanting is not legal in Johnson O'Malley programs.

Examples of some types of programs currently being conducted through JOM:

Tutorial /aides- under this program tutors or aides are provided to assist the classroom instructors. Tutors provide one-on-one assistance to students needing special attention. Aides provide general assistance to a group of students, but may also provide one-on-one assistance if the situation calls for it.

Teacher aide- assist teachers with skills reinforcement

Tutors- provide tutoring on a scheduled basis.

Head start/kindergarten enrichment- funds identified for this service may be utilized in a variety of ways, such as staff, supplies, and equipment.

Home school coordinator- personnel, normally someone from within the community, employed to assist the school, parents and students with school related issues such as attendance, grades or other problems.

Alternative program- funds utilized for this component provides for staff, supplies and equipment in an alternative setting and uses different methods and techniques than the students experience in a more traditional program.

Indian education committee activities- funds budgeted for this activity enables members of the Indian Education Committee to participate in training and attending educational workshops and provides opportunities to share information with other Johnson O'Malley programs.

Cultural activities- cultural activities in the form of art, music, literature, history enrichment projects, field trips and speakers are an important part of Native American heritage. Local community resource people are asked to provide enrichment activities to schools.



Substance abuse Counseling- unique counseling programs for those students with poor scholastic and attendance records who may have undetected alcohol or drug abuse problems.

Career development Counseling-Activities designed to inform students of career opportunities, job skills or higher education programs available.

Educational support- In order to ensure that program funds for this purpose are expended in a manner to meet the greatest need, the IEC, with input from the contractor, should develop eligibility guidelines and specific areas where assistance may be provided. The type of aid that is provided should enable the student to fully participate in the educational programs available through the school.

All expenditure claims must be for JOM students that have a copy of their CDIB and tribal enrollment card on file with the Seminole Nation Johnson O'Malley program. Services will not be provided for student that do not submit the required copies. All expenditure claims must be made PRIOR to the event or activity or item being purchased. NO EXCEPTIONS. If an expenditure claim is submitted AFTER the event, activity, or item is purchased it will NOT be an allowable expenditure.

Items of verification include:

1. Field trips        a listing of all students attending JOM sponsored field trips must be attached to claim.
2. Supplies         a copy of the receipt for all supplies purchased with JOM dollars must be attached.
3. Travel            a copy of the mileage form, hotel receipt and or per diem must be attached.
4. Food             a listing of those students, parents, and staff
5. Property         those non expendable items purchased with JOM are not considered equipment inventory. An inventory listing showing ID number and location of item must be submitted at the end of the fiscal year. Property purchase under the JOM program is and remains the property of the Seminole Nation of Oklahoma.
6. Training         a listing of those IEC/staff who attend training at cost must be attached to claim.

\*EXPENDITURE CLAIMS WILL NOT BE PAID UNTIL ALL REQUIRED DOCUMENTATION IS SUBMITTED.\*

## **JOM CALENDAR OF EVENTS**

### **JANUARY 2015**

**5<sup>th</sup> - many area schools resume classes**

**6<sup>th</sup> - all area schools resume classes**

**6<sup>th</sup> - Seminole School JOM IEC mtg. 6p.m.**

**6<sup>th</sup> - Strother School JOM IEC mtg. 7p.m.**

**7<sup>th</sup> - Bowlegs School JOM IEC mtg. 5:30 p.m.**

**8<sup>th</sup> - ITC Conference at the Renaissance in Tulsa**

**9<sup>th</sup> - ITC Conference at the Renaissance in Tulsa**

**9<sup>th</sup> - Butner School JOM IEC mtg. 4:30p.m.**

**13<sup>th</sup> - Northwood Elementary Science Fair mtg. 6p.m.**

**\*JOM will provide Science Fair supplies for JOM students\***

**14<sup>th</sup> - JOM info packs will go home with BLS, Wilson Elementary, and Northwood students**

**15<sup>th</sup> - JOM info packs will go home with Seminole Middle School and High School students**

**16<sup>th</sup> - JOM quarterly report due to the General Council**

**16<sup>th</sup> - JOM Supplies delivered to Seminole Schools for all 5 school sites including BLS, Wilson Elementary, Northwood Elementary, Middle School, and High School.**

**19<sup>th</sup> – Seminole Nation offices closed for Martin Luther King Jr. Day**

**Additional meetings, events and activities will be updated. If you would like to add your school's information please contact the Seminole Nation JOM Coordinator Lydia Overall @405.257.7261 or [overall.l@sno-nsn.gov](mailto:overall.l@sno-nsn.gov) \*Also other JOM information will be added soon.**