

**SEMINOLE NATION OF OKLAHOMA
INVITATION FOR BIDS
STORM SHELTER PROJECT**

A. BACKGROUND

The Seminole Nation of Oklahoma (Nation) has received a grant from the American Red Cross to install eighty-nine (89) storm shelters for Tribal Members impacted by severe storms starting in May 18, 2013 through June 2, 2013. The specifics of this severe weather event are outlined in DR-4117. The Nation is requesting that companies wishing to bid on this item provide the Nation with a sealed bid no later than 12:00 pm on February 27th at the Seminole Nation Procurement Office. On February 27th at 2:30 pm all bids received will be opened and read aloud.

B. SCOPE OF WORK

The entire Scope of Work (SOW) for this project is listed as “Attachment A” to this IFB. Any questions and/or clarifications must be submitted in writing to Mr. Mickey Douglas at douglas.m@sno-nsn.gov. Please note the general information concerning the SOW below:

- Certify the completed safe room design, manufacture, and installation meets and/or exceeds standards as established in the current versions of publications FEMA-361 and/or ICC-500
- Must have the resources to install eighty nine (89) storm shelters by December 1, 2015

C. INFORMATION SUBMISSION REQUIREMENTS

The Documents submitted must include the following items and be submitted as required below:

1. Information relative to the firm’s capabilities, applicable resources, and availability to complete the SOW.
2. The firm’s background statement and biographical statement outlining the qualifications and assignments of key personnel assigned to the project, their relevant knowledge pertaining to storm shelter installation, and experience, and indicate which personnel are considered “core personnel” from your organization for this project. Indicate the exact relationship of the experienced professionals and technicians in your firm or team to do the work you propose for the storm shelter project.
3. A minimum of three (3) project references with a project description, client name and current telephone number or email addresses by which they may be contacted. Identify the assignment individuals in your firm had in regards to the project(s) cited.

Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion - Lower Tier Covered Transactions

1. The perspective bidder certifies by submission that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in the transaction by any Federal department or agency.
2. Where the perspective bidder is unable to certify to any of the statements in this certification, such perspective bidder shall attach an explanation to this bid.

PERSPECTIVE BIDDER	TITLE
SIGNATURE OF AUTHORIZING OFFICIAL	DATE

D. EVALUATION OF INDIAN AND NON-INDIAN BIDS

EVALUATION CRITERIA

Each Bid received will be evaluated on the basis of a point system with the following criteria to be utilized.

<u>Criteria</u>	<u>Max Points</u>
1. Quality and Expertise conveyed in the Response to IFB	10
2. Direct project experience and past record of working with governmental bodies, including Indian Nations, tribes, tribal organizations, the Bureau of Indian Affairs, counties, cities, non-profit organizations, or other agencies	15
3. An understanding of the work assignment and the overall approach to the services required to complete the SOW and deliverables	20
4. Capability of the firm to perform the work, track record of the firm, and the delivery of quality work deliverables in a timely fashion	20
5. Cost	35
TOTAL	100

On this basis, the Nation is looking for the lowest cost, responsive and responsible Bid from firm(s) who has exhibited responsive and responsible performance in the past.

INDIAN PREFERENCE

The selection process will be responsive to Indian Preference, if applicable. Indian ownership of a firm is defined to mean that at least 51% of the ownership of the company or corporation is owned by American Indians.

Procurement by sealed bids (Invitation for Bids). Preference in the award of contracts and subcontracts using sealed bidding (e.g. conventional bid construction contracts, material supply contracts) shall be provided as follows:

- (1) The IFB may be restricted to qualified Indian-owned economic enterprises and Indian organizations. The IFB should, however, not be so restricted unless the NATION has a reasonable expectation that the required minimum number of qualified Indian-owned economic enterprises or organizations is likely to submit responsive bids. If two or more (or at the Nation's option, a number greater than two specified in the IFB) qualified Indian-owned economic enterprises or organizations submit responsive bids, award shall be made to the qualified enterprise or organization with the lowest responsive bid. If fewer than the minimum required number of qualified Indian-owned economic enterprises or organizations submit responsive bids, the NATION shall reject all bids and shall advertise and issue the IFB in accordance with paragraph (2) of this section. The NATION may accept a single bid where the NATION determines that the single bid received is of a fair and reasonable price, or the NATION determines that delays caused by re-advertising would subject the project to higher construction costs.
- (2) If the NATION prefers not to restrict the IFB as described in paragraph (1), above; or if an insufficient number of qualified Indian-owned economic enterprises or organizations submit responsive bids in response to an IFB under paragraph (1); or if a single bid is not accepted and approved: the NATION or contractor shall advertise and issue an invitation for bids from non-Indian as well as Indian-owned economic enterprises and Indian organizations. Award shall be made to lowest responsive qualified Indian-owned economic enterprise or organization with the lowest responsive bid if that bid (i) is within the maximum contracted price established for the specific project or activity for which the IFB has been issued and (ii) is no more than "X" higher than the total bid price of the lowest responsive bid from any qualified bidder. "X" is determined as follows:

X= lesser of	
When the lowest responsive bid is less than \$100,000	10% of that bid, or \$9,000
When the lowest responsive bid is At least \$100,000, but less than \$200,000	9% of that bid, or \$16,000
At least \$200,000, but less than \$300,000	8% of that bid, or \$21,000
At least \$300,000, but less than \$400,000	7% of that bid, or \$24,000
At least \$400,000, but less than \$500,000	6% of that bid, or \$25,000
At least \$500,000, but less than \$1 million	5% of that bid, or \$40,000
At least \$1 million, but less than \$2 million	4% of that bid, or \$60,000
At least \$2 million, but less than \$4 million	3% of that bid, or \$80,000
At least \$4 million, but less than \$7 million	2% of that bid, or \$105,000

\$7 million or more	1 % of the lowest responsive bid, with no dollar limit
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If no responsive bid by a Qualified Indian-owned economic enterprise or organization is within the stated range of the total bid price of the lowest responsive bid from any qualified enterprise, award shall be made to the bidder with the lowest bid. If the lowest responsive bid exceeds the budgeted amount for development, then NATION can negotiate the bid with the lowest responsive qualified bidder.

A firm will be selected based on the best responsive, responsible Bid received. This Bid will be utilizing pricing as the primary selection.

SEMINOLE NATION EMPLOYMENT RIGHTS ACT

Every covered employer or entity, other than construction contractors, with five (5) or more employees working within the Nation’s jurisdiction with gross sales of \$1,000 or more shall pay a quarterly fee of 2% of its employee’s quarterly payroll, which shall be paid within 30 days after the end of each quarter. This fee shall not apply to education, health, governmental, or non-profit employers or to utilities franchised by the Nation. This is per Section 416(b) of the Seminole Nation Employment Rights Act.

No new employer may do business with the Seminole Nation of Oklahoma until it has consulted with the Seminole Nation Employment Rights Office for meeting its obligation under this tribal law, according to Section 426 of the Seminole Nation Employment Rights Act.

The selected contractor must meet with the TERO Director and provide a written compliance agreement approved by the TERO Office **prior** to commencement of any activities in the Seminole Nation tribal jurisdiction.

TRIBAL EMPLOYMENT RIGHTS ACT

The Nation is a TERO organization. Under the Tribal Employment Rights Office Compliance Plan.

- “Any Employer not submitting an acceptable compliance plan may be denied the right to commence or continue doing Business on or near Seminole Nation of Oklahoma Tribal Lands; and
- This applies “on any contract let where the majority of the work will take place within the jurisdictional boundaries of the Seminole Nation of Oklahoma.”

Salient points include:

- Indian preference except for “core employees.”
- Local Indian preference except for core employees
- The 2% fee also applies to change orders.

E. ATTACHMENTS

Please note that this IFB has three (3) attachments. Attachment A is a more detailed Statement of Work (SOW). Attachment B is a listing of the residents with addresses that have been approved to receive the shelters. Attachment C contains DR-4117.

F. SELECTION

A firm will be selected based on how well the IFB addresses the selection criteria. The Nation reserves the right to reject any/or all bids.

G. SUBMITTAL

Please submit four (4) copies of the bid to the following address.

Seminole Nation of Oklahoma
ATTN: Procurement Office
P.O. Box 1498
Wewoka, OK 74884

ATTACHMENT “A”

SEMINOLE NATION OF OKLAHOMKA STORM SHELTER PROJECT

“SCOPE OF WORK”

Background

The Seminole Nation of Oklahoma (Nation) has received a grant from the American Red Cross to install eighty-nine (89) in-residence storm shelters for Tribal Members impacted by the severe storms starting on May 18, 2013 through June 2, 2013. The specifics of this severe weather event are outlined in Presidential Declaration DR-4117. The nine (9) counties where project activities will take place are:

- Canadian
- Cleveland
- Le Flore
- Lincoln
- McClain
- Okfuskee
- Oklahoma
- Okmulgee and,
- Pottawatomie

Purpose

The Nation’s purpose for this Storm Shelter Project “Scope of Work” is to anyone involved in the design, planning, and construction of storm shelters, comply with all local municipal building codes, when required, and to certify the completed safe room design, manufacture, and installation meets or exceeds standards as established in the current versions of publications FEMA-361 and ICC-500. ***Contractor must have the resources to install eighty nine (89) storm shelters by December 1, 2015.***

Storm Shelter Descriptions

There are three (3) different types of storm shelters that will be constructed. These are:

1. 3’X6’X4.5’ Underground Flat Top Shelter Constructed In Garage Floor
2. 6’X8’X6.25’ Outdoor Home Underground Slope Front
3. 5’X7’X6.25’ AG Steel Safe Room with Concrete Pad, Window Placed at 44” For Wheel Chair, Door On 7’ Side For Wheel Chair Access

Note: Contractor must provide certified drawings of shelters, when required, to home owners who need said documents for obtaining municipal permits.

ATTACHMENT “B”

SEMINOLE NATION OF OKLAHOMKA STORM SHELTER PROJECT

“ADDRESS LIST”

Address	Shelter Type	County
1. 10352 LeJean Dr Midwest City, OK 73130	TBD	Oklahoma
2. 2440 Stone Glen El Reno, OK 73036	Outdoor Underground Slope Front	Canadian
3. 7524 S. Linn Ave. Oklahoma City, OK 73159	Outdoor Underground Slope Front	Oklahoma
4. 10624 S McKinley Ave Oklahoma City, OK 73170	Outdoor Underground Slope Front	Cleveland
5. 31558 Highway 9 Tecumseh, OK 74873	TBD	Pottawatomie
6. 3216 SW 95 th St Oklahoma City, OK 73159	Outdoor Underground Slope Front	Oklahoma
7. 1340 SW 12 th Oklahoma City, OK 73108	TBD	Oklahoma
8. 37261 Twilight Lane Shawnee, OK 74804	Outdoor Underground Slope Front	Pottawatomie
9. 4341 S Monte Dr Oklahoma City, OK 73159	TBD	Oklahoma
10. 507 S. Kathy Drive Tecumseh, OK 74873	Outdoor Underground Slope Front	Pottawatomie
11. 1200 SW 106 th St Oklahoma City, OK 73170	Outdoor Underground Slope Front	Cleveland
12. 104 NE 6 th St Moore, OK 73160	TBD	Cleveland
13. 4700 Caleb St Oklahoma City, OK 73179	Outdoor Underground Slope Front	Oklahoma
14. 521 Thompkins Dr Oklahoma City, OK 73127	Underground Garage Shelter	Oklahoma
15. 2613 SE 45 th St Oklahoma City, OK 73129	Outdoor Underground Slope Front	Oklahoma
16. 5005 S. Dimple Dr Oklahoma City, OK 73135	TBD	Oklahoma
17. 3440 SW 22 nd St Oklahoma City, OK 73108	Outdoor Underground Slope Front	Oklahoma
18. 4408 Traditional Way Shawnee, OK 74804	TBD	Pottawatomie
19. 1020 SW 99 th St Oklahoma City, OK 73139	3-5X7 AG with Concrete Pad	Oklahoma
20. 24 Weston Rd. Shawnee, OK 74804	Outdoor Underground Slope Front	Pottawatomie
21. 19240 Crosslin Rd Earlsboro, OK 74840	Outdoor Underground Slope Front	Pottawatomie
22. 6000 S. Drexel Ave. Oklahoma City, OK 73159	Outdoor Underground Slope Front	Oklahoma
23. 1614 N. Center Ave. Shawnee, OK 74804	Underground Garage Shelter	Pottawatomie

24. 24 Sue Lane McLoud, OK 74851	Outdoor Underground Slope Front	Pottawatomie
25. 5435 12 th Ave. NW Norman, OK 73069	Outdoor Underground Slope Front	Cleveland
26. 1209 Charleston Port Norman, OK 73071	Outdoor Underground Slope Front	Cleveland
27. 1109 SE. 18 th St Oklahoma City, OK 72129	Underground Garage Shelter	Oklahoma
28. P.O. Box 1033 McLoud, OK 74851	Outdoor Underground Slope Front	Pottawatomie
29. 1276 Oak Hill Dr. Chandler, OK 74834	Outdoor Underground Slope Front	Lincoln
30. 9700 NE 43 rd St. Spencer, OK 73084	TBD	Oklahoma
31. 18501 Bur Oak Dr. Edmond, OK 73012	Underground Garage Shelter	Oklahoma
32. 96040 N 3790 Rd Okemah, OK 74859	TBD	Okfuskee
33. 10345 Bellmont Ave. Midwest City, OK 73130	Underground Garage Shelter	Oklahoma
34. 22 Greenfield Drive Shawnee, OK 74802	TBD	Pottawatomie
35. 1036 Carter Dr. Oklahoma City, OK 73129	TBD	Oklahoma
36. 723 N Park Ave Stroud, OK 74079	TBD	Lincoln
37. 4044 NW 15 th St. Oklahoma City, OK 73107	TBD	Oklahoma
38. 4816 NW 74 th St. Oklahoma City, OK 73132	Outdoor Underground Slope Front	Oklahoma
39. 14258 Whipporwill Vista Choctaw, OK 73020	Underground Garage Shelter	Oklahoma
40. 1224 NE 121st St Oklahoma City, OK 73131	Outdoor Underground Slope Front	Oklahoma
41. 1105 E Wayne St. Shawnee, OK 74801	TBD	Pottawatomie
42. 18800 Big Jim Rd. Norman, OK 73026	TBD	Cleveland
43. 4308 N Aydelotte Shawnee, OK 74804	Underground Garage Shelter	Pottawatomie
44. P.O. Box 757 Weleetka, OK 74880	Outdoor Underground Slope Front	Okfuskee
45. 1125 SW 17 th St Oklahoma City, OK 73108	Outdoor Underground Slope Front	Oklahoma
46. 38306 Sacred Heart Rd Konawa, OK 74849	3-5X7 AG with Concrete Pad	Pottawatomie
47. 44972 Ruben Rivers Rd Tecumseh, OK 74873	Outdoor Underground Slope Front	Pottawatomie
48. 2304 E. 10 th Shawnee, OK 74801	Outdoor Underground Slope Front	Pottawatomie
49. 106183 N 3740 Rd Okemah, OK 74859	TBD	Okfuskee
50. 418 E Apache Norman, OK 73107	Outdoor Underground Slope Front?	Cleveland
51. 8513 S. Camay Oklahoma City, OK 73159	Outdoor Underground Slope Front	Oklahoma
52. 1091 Del Court Choctaw, OK 73020	Outdoor Underground Slope Front	Oklahoma
53. 1223 Sherry Lane Shawnee, OK 74801	TBD	Pottawatomie
54. 9600 S. Trafalgar	TBD	Cleveland

Oklahoma City, OK 73139		
55. 303 S. Dixon Shawnee, OK 74801	Outdoor Underground Slope Front	Pottawatomie
56. 10028 S. Ross Ave. Oklahoma City, OK 73159	Underground Garage Shelter	Cleveland
57. 1323 E. Ada Shawnee, OK 74801	Outdoor Underground Slope Front	Pottawatomie
58. 341332 E. Country Meadows Meeker, OK 74885	Outdoor Underground Slope Front	Lincoln
59. 908 Hoyt St. Chandler, OK 74834	Underground Garage Shelter	Lincoln
60. 4765 SE 23 rd St. Del City, OK 73115	Outdoor Underground Slope Front	Oklahoma
61. 3005 NW 15 th St Oklahoma City, OK 73107	Outdoor Underground Slope Front	Oklahoma
62. 1336 SW 83 rd St. Oklahoma City, OK 73159	Outdoor Underground Slope Front	Oklahoma
63. 41200 Cottage Drive Shawnee, OK 74804	Outdoor Underground Slope Front	Pottawatomie
64. 604 NW St. Konawa, OK 74849	Outdoor Underground Slope Front	Pottawatomie
65. 3501 Davis Rd Newalla, OK 74857	Outdoor Underground Slope Front	Oklahoma
66. 2916 Amy Way Spencer, OK 73084	Outdoor Underground Slope Front	Oklahoma
67. 7037 S. Harvey Ave. Oklahoma City, OK 73139	Underground Garage Shelter	Oklahoma
68. 941 SW 24 th St. Oklahoma City, OK 73109	TBD	Oklahoma
69. 3107 Creekwood Court Norman, OK 73072	TBD	Cleveland
70. 13400 Vintage Farms Rd Oklahoma City, OK 73170	Outdoor Underground Slope Front	Cleveland
71. 18906 13 th St. Shawnee, OK 74801	Outdoor Underground Slope Front	Pottawatomie
72. 333 N. Florence 74801 (Physical) Shawnee, OK 74802	Outdoor Underground Slope Front	Pottawatomie
73. 13966 Oak Grove Court Shawnee, OK 74804	TBD	Pottawatomie
74. 4229 SE 47 th St Oklahoma City, OK 73135	Shelter Type?	Cleveland
75. 804 Madeline Dr Shawnee, OK 74801	Outdoor Underground Slope Front	Pottawatomie
76. 203 Farris Dr Earlsboro, OK 74840	Outdoor Underground Slope Front	Pottawatomie
77. 218 Debbie Lane Tecumseh, OK 74873	TBD	Pottawatomie
78. 37152 Timberline Rd. Tecumseh, OK 74873	Outdoor Underground Slope Front	Pottawatomie
79. 1800 Mulberry Circle Edmond, OK 73034	Outdoor Underground Slope Front	Oklahoma
80. 810 Madeline Dr Shawnee, OK 74801	3-5X7 AG with Concrete Pad	Pottawatomie
81. 2408 Libra St Shawnee, OK 74804	Outdoor Underground Slope Front	Pottawatomie
82. 311 Edd Drive Tecumseh, OK 74873	TBD	Pottawatomie
83. 901 NW 14 th St Moore, OK 73160	Outdoor Underground Slope Front	Cleveland
84. 4200 48 th Ave NW Norman, OK 73072	Outdoor Underground Slope Front	Cleveland

85. 1516 NE 3 rd Moore, OK 73160	Underground Garage Shelter	Cleveland
86. 705 SW 47 th Oklahoma City, OK 73109	Outdoor Underground Slope Front	Oklahoma
87. 215 S 17 th St Okemah, OK 74859	3-5X7 AG with Concrete Pad	Okfuskee
88. 207 W Franklin Shawnee, OK 74804	Outdoor Underground Slope Front	Pottawatomie
89. 1108 Morning Side Court Shawnee, OK 74804	Outdoor Underground Slope Front	Pottawatomie

ATTACHMENT “C”

SEMINOLE NATION OF OKLAHOMKA STORM SHELTER PROJECT

PRESIDENTIAL DECLARATION DR-4117

Designated Areas: Oklahoma Severe Storms and Tornadoes

[Oklahoma Severe Storms and Tornadoes](#)

Incident period: May 18, 2013 to June 2, 2013

Major Disaster Declaration declared on May 20, 2013

Individual Assistance

(Assistance to individuals and households)

Canadian County, Cleveland County, Le Flore County, Lincoln County, McClain County, Okfuskee County, Oklahoma County, Okmulgee County and Pottawatomie County.

Public Assistance

(Assistance to State, Local, Tribal and Territorial governments and certain private-non-profit organizations for emergency work and the repair or replacement of disaster-damaged facilities)

PA

Atoka County, Canadian County, Coal County, Craig County, Haskell County, Hughes County, Latimer County, McIntosh County, Nowata County, Okfuskee County, Okmulgee County, Pittsburg County, Pottawatomie County, Pushmataha County and Seminole County.

PA-A

Atoka County, Canadian County, Cleveland County, Coal County, Craig County, Haskell County, Hughes County, Latimer County, Lincoln County, McClain County, McIntosh County, Nowata County, Okfuskee County, Oklahoma County, Okmulgee County, Pittsburg County, Pottawatomie County, Pushmataha County and Seminole County.



Contact your State or Tribal Emergency Management Office to learn more about the Public Assistance program.